All out-of-state applicants that apply via the Interstate Application Process of 49CFR 26.85 are required to submit:

1. A complete copy of the DBE application form, all supporting documents, and any other information you have submitted to your home state or any other state related to your firm’s certification. This includes affidavits of no change, updated tax documents, and any notices of changes that you have submitted to your home state, as well as any correspondence you have had with your home state’s UCP or any other recipient concerning your application or status as a DBE firm.

2. You must also provide any notices or correspondence from states other than your home state relating to your status as an applicant or certified DBE in those states. For example, if you have been denied certification or decertified in State C, or subject to a decertification action there, you must inform us of this fact and provide all documentation concerning this action.

3. If you have filed a certification appeal with US DOT, you must inform us of this fact and provide your letter of appeal and DOT’s response.

Being aware of the Interstate Certification Process and its required documents enumerated above, and being unable to obtain a complete copy of my firm’s home state application file, or for other reason, I, __________________________(printed name), am __________________ (title) of __________________________(print name of organization) and am hereby opting out of the Interstate Application Process.

Signature: __________________________

Date: __________________________