

**EXHIBIT 4**

**VIRGINIA SMALL BUSINESS FINANCING AUTHORITY'S**  
***SSBCI CAPITAL ACCESS PROGRAM***

**Notice of Material Change/ Extended Enrollment**

---

1. **Name of Lender:** \_\_\_\_\_
2. **Lender Loan # :** \_\_\_\_\_
3. **Name of Borrower / Loan:** \_\_\_\_\_
4. **Effective Date of Change:** \_\_\_\_\_

**Loan has been changed to:**     Term Loan     Line of Credit

Maturity date of \_\_\_\_\_ has been extended to \_\_\_\_\_

**For extensions of maturity date complete items 7-10 in order to extend enrollment period:**

1.    **Date of Initial Disbursement (or booking date for line of credit):** \_\_\_\_\_
2.    **Original Maturity Date of Line / Term Loan:** \_\_\_\_\_
3.    **Scheduled Expiration Date of Original Enrollment Period:** \_\_\_\_\_
4.    **New Expiration Date of Extended Enrollment Period:** \_\_\_\_\_

Lender's Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Authorized Signatory: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Email: \_\_\_\_\_ Phone: \_\_\_\_\_